

**Dane Town Hall Meeting Workgroup
Minutes 6/30/05**

Present: David Sievert, CLA/TMG, Tim Otis, MHCDC, Jeff Erlanger, Fran Genter, Dane Co. DHS, Michael Fox, DHFS/BMHCP, Kathy Kaelin, AHSI, Peg Algar, DHFS/BMHCP

Excused: David LeCount, Dane Co. DHS, Wendy Warren, DHFS/DDES
Peggy Michaelis, Mental Health Center of Dane County, (MHCDC)
Todd Costello, Community Living Alliance, Inc. (CLA)

- The implementation date for the Dane Co. SSI MC Program has been delayed due to OCI licensure. The new target date is January 1, 2006. As Medicare Part D will be implemented in January 1, 2006, it makes sense to start the Dane program at the same time rather than in December of 2005 with difference pharmacy rules occurring in January.
- CLA is working toward OCI licensure for the Partnership and approval as a Part D provider for the Partnership. A business amendment will then be done for SSI Dane and additionally, a separate application will need to be done for Dane SSI to become a Part D provider.
- EDS will prepare a resource timeline with the new implementation date. If the implementation date changes, the resource timeline will shift with it.
- With the later implementation schedule, ramp up will be faster. Approximately 250-300 people will be enrolled each month. To accommodate this number of enrollees, monthly Town Meetings will be scheduled, the first being scheduled in December 2005.
- The location for the Town Hall Meetings will be the Alliant Center. Fran Genter will reserve rooms in the center for Dec., Jan., Feb., March, April. It was decided that we will try to book the rooms for Tues., Wednesday, or Thursdays, from 6-8:00 pm. The meetings will need to occur within 30 days of the enrollee's start date.
- Enrollees will receive a notice of the meeting first. They will then receive enrollment materials in the mail. AHSI will be available to answer any questions they may have about the upcoming meetings. The Alliant Center is on a bus line. We should also alert union cab that they may be getting calls during those days for care cabs.
- Division staff will look into alternative ways of broadcasting the presentations at the Town Hall Meetings such as: program on city cable TV, teleconferencing, video tape, providing CD ROMs, Web Links. We will also need to arrange for a translator.

- All terms and acronyms should be explained and spelled out in the PowerPoint presentation.
- A separate meeting with division staff and AHSI staff will be held to go over the AHSI portion of the presentation. AHSI materials will be reviewed to make sure the PowerPoint presentation flows smoothly.
- The PowerPoint presentation will be e-mailed to Todd Costello, so he may review the last third of the presentation and make sure it meets his needs regarding his presentation.
- DHCF will provide cookies for all the Town Hall Meetings.
- As soon as we have the rough draft of the presentation done. We will schedule a dry run for all the presenters to go through it. This will probably happen in early August.
- The next workgroup meeting will be scheduled via e-mail in two weeks.